# Event Report

# **Resume Building Workshop**

**Venue: CSE Computer Lab** 

Date: AUGUST 11, 2023 | Time:10.00 AM to 12:30 PM

- Conducted By: Department Placement Unit
- Conveners Name: Ms. Nahan Rahman Assistant Professor, MEAEC
- Convener Contact: +91 9562909070

### **Program Highlights:**

- Expert Guidance
- Interactive Format
- Tailoring Resumes to Individual Goals

# **Program Brief**

"Resume Building Workshop" held on 11/08/2023 at 10:00 AM in the CSE Lab. Prof. Baiju B S, the PRO and Placement Officer, led the workshop, which drew the participation of 26 students from S5 CSE1. The workshop's objectives encompassed equipping students with essential resume-building skills, offering insights into industry-specific resume standards, helping tailor resumes to individual career goals, and addressing common resume writing errors. The agenda included sessions on the importance of well-crafted resumes, resume formatting, customization to industry demands, and error avoidance. Notably, Prof. Baiju B S stressed the pivotal role of resumes in securing job interviews and provided practical demonstrations. Post-workshop feedback was overwhelmingly positive, highlighting the workshop's informational value. Future actions include periodic career readiness workshops. In conclusion, the "Resume Building Workshop" was a resounding success, poised to enhance students' career prospects, and a testament to our commitment to their professional development. Program was very helpful and highly informative.

#### Coordinators

1. Ms. Nahan Rahman Assistant Professor, department of CSE, MEA EC

# Profile of Resource Person

Name of Guest / Resource Person	Prof. Baiju B S
	Placement Officer
	PRO
	MEA Engineering College

# Budget of the Program

SI No	Item	Description	Estimate Amount
1	Guest	0	0
2	Guest	0	0
3	Certificates	0	0
4	Tea Snacks	0	0
5	Food	0	0
6	Printing	0	0
7		0	0
Total			0

# Participants Details

Pre-Final Year Students from Computer Science and Engineering Dept.

Student and Staff Coordinator of Dept.Placement.

Total Number of Participants attended: 26

# Photographs





